

# TRAINING CALENDAR 2024

S/N	TITLE OF THE WORKSHOP	DATES	FEE   TSH	VENUE
1	Establishing and Managing High Performance Workforce	05-09/02/24	850,000	Bagamoyo
2	High Impact Strategic HR from Reactive to Proactive	05-09/02/24	850,000	Bagamoyo
3	Strengthening Manufacturing Enterprises Through Quality & Productivity Improvement	19-23/02/24	850,000	Bagamoyo
4	Business Process Improvement & Staff Productivity Mgt	19-23/02/24	850,000	Bagamoyo
5	Leadership, Team Building and Coaching for Managers	19-23/02/24	850,000	Bagamoyo
6	Leadership & Behavioral Change Management	04-08/03/24	850,000	Bagamoyo
7	Employee Engagement	04-08/03/24	850,000	Bagamoyo
8	Life Skills, Entrepreneurship & Retirement	11-15/03/24	850,000	Bagamoyo
9	Team Building	11-15/03/24	850,000	Bagamoyo
10	Training Needs Analysis & Evaluations	11-15/03/24	850,000	Bagamoyo
11	Strategic Leadership & Good Governance	18-22/03/24	850,000	Bagamoyo
12	Staff Productivity Management	18-22/03/24	850,000	Bagamoyo
13	HR Metrics and Analytics	18-22/03/24	850,000	Bagamoyo
14	Management Development	18-22/03/24	850,000	Bagamoyo
15	Leadership and Defensive Driving	05-09/02/24	850,000	Bagamoyo
16	Emotional Intelligence	05-09/02/24	850,000	Mwanza
17	Self-Awareness, Personality Discovery for Business Excellence	25-28/03/24	850,000	Mwanza
19	Career Planning & Succession Planning	25-28/03/24	850,000	Mwanza
20	Positive Attitude at Work	02-05/04/24	850,000	Mwanza
21	Time Management	02-05/04/24	850,000	Mwanza
22	Advanced Leadership & Emotional Intelligence	02-05/04/24	850,000	Mwanza
23	HR Business Partnership	05-09/02/24	850,000	Mwanza
24	Stress Management	05-09/02/24	850,000	Mwanza
25	Conflict Management	15-19/04/24	850,000	Mwanza
26	Leadership Skills: Building Success through Teamwork	15-19/04/24	850,000	Mwanza

27	Corporate Management & Good Governance	19-23/02/24	850,000	Arusha
28	Compensations & Benefits Management	19-23/02/24	850,000	Arusha
29	Talents Management & Succession Planning	05-09/02/24	850,000	Arusha
30	Performance Management	05-09/02/24	850,000	Arusha
31	Collective Bargaining Agreement (CBA)	05-09/02/24	850,000	Arusha
32	Employment & Labor Relations	11-15/03/24	850,000	Arusha
33	The Role of HR in Legal Compliance	11-15/03/24	850,000	Arusha
34	Policy Analysis and Policy Implementation	18-22/03/24	850,000	Arusha
35	Effective Communication Skills	18-22/03/24	850,000	Arusha
36	Strategic Human Resources Management	18-22/03/24	850,000	Arusha
37	Digital Organizations	04-08/03/24	850,000	Arusha
38	Competency Management	04-08/03/24	850,000	Arusha
39	Counseling Strategy for Improving Employee	25-28/03/24	850,000	Mtwara
40	Human Resources Management	25-28/03/24	850,000	Mtwara
41	Organizational Behavior	25-28/03/24	850,000	Mtwara
42	Disciplinary Cases Management	25-28/03/24	850,000	Mtwara
43	Effective Strategic Planning & Implementation	02-05/04/24	850,000	Mtwara
44	Developing Corporate Training Strategies	02-05/04/24	850,000	Mtwara
45	Coaching and Mentoring	19-23/02/24	850,000	Mtwara
46	Motivation and Development	19-23/02/24	850,000	Mtwara
47	Dynamic Office Mgt & Administration	05-09/02/24	850,000	Mtwara
48	Corporate PR Strategies	15-19/04/24	850,000	Mtwara
49	Policy Analysis and Policy Implementation	15-19/04/24	850,000	Mtwara
50	Dynamic Office Management and Administration	15-19/04/24	850,000	Mtwara
51	Customer Satisfaction- Risk Management	15-19/04/24	850,000	Mtwara
52	Strategic Human Resources and Organizational Behavior	05-09/02/24	850,000	Mtwara
53	Computer Networks Administration & Management	05-09/02/24	850,000	Mtwara

54	Achieving Performance Excellence through Implementing an Effective Coaching System	04-08/03/24	850,000	Iringa
55	Setting and Managing Public Private Partnerships Performance	05-09/02/24	850,000	Iringa
56	Customer Centered Public Relations Management	05-09/02/24	850,000	Iringa
57	Understanding & Detecting Creative Accounting Practices	05-09/02/24	850,000	Iringa
58	Mining Law	04-08/03/24	850,000	Iringa
59	Data Management	04-08/03/24	850,000	Iringa
60	Cost Effective HR Development	13-17/05/24	850,000	Iringa
61	Project Monitoring and Evaluation	13-17/05/24	850,000	Iringa
62	Budgeting, Forecasting and Modelling	18-22/03/24	850,000	Iringa
63	Sales & Marketing Manager Skills	18-22/03/24	850,000	Iringa
64	Geographical information Systems (GIS) and Concepts	02-05/04/24	850,000	Iringa
65	Art of Persuading Arbitrators, Judges, Boards & Decision Makers	02-05/04/24	850,000	Zanzibar
67	Preparing, managing and Implementing Internet Marketing Strategy	15-19/04/24	850,000	Zanzibar
68	Developing Corporate Training Strategies	15-19/04/24	850,000	Zanzibar
69	Emergency Preparedness and Disaster Management	15-19/04/24	850,000	Zanzibar
70	Engineering for Non-Technical Supervisors and Managers	20-24/05/24	850,000	Zanzibar
71	Mastering Financial and contract Negotiations	20-24/05/24	850,000	Zanzibar
72	Effective Management Analysis & Operational Auditing	18-21/06/24	850,000	Zanzibar
73	Procurement Monitoring and Evaluation	18-21/06/24	850,000	Zanzibar
74	Performance Management, Motivation and Development	18-21/06/24	850,000	Zanzibar
75	Essential Leadership Skills for Supervisors & Managers	05-09/02/24	850,000	Zanzibar
76	Employee Relations- Risk Management	05-09/02/24	850,000	Zanzibar
77	Project Finance and PPP	05-09/02/24	850,000	Zanzibar
78	Organizational Image and Brand-Risk Management	11-15/03/24	850,000	Zanzibar
79	Energy Management & Sustainable Development	11-15/03/24	850,000	Zanzibar
80	Implementing IT Security & Fraud Prevention in Your Organization	11-15/03/24	850,000	Zanzibar



81	Effective Business Analysis	19-23/02/24	850,000	Dodoma
82	Operational Risk Management	19-23/02/24	850,000	Dodoma
83	Developing & Implementing Balanced Scorecard to Achieve Superior Performance	11-15/03/24	850,000	Dodoma
84	International Financial Reporting Standards (IFRS)	11-15/03/24	850,000	Dodoma
85	Setting and Managing Public Private Partnership	11-15/03/24	850,000	Dodoma
86	Cyber Crime	11-15/03/24	850,000	Dodoma
87	Management Skills for High Performing Managers & Leaders	18-22/03/24	850,000	Dodoma
88	Operation, Marketing & Management of your Web Site	18-22/03/24	850,000	Dodoma
89	Pension Funds Management	18-22/03/24	850,000	Dodoma
90	Effective Secretaries and Personal Assistants Programme	25-28/03/24	850,000	Dodoma
91	21st Century Legal Secretaries	25-28/03/24	850,000	Dodoma
92	International Commercial Negotiations Strategies, Planning, Conduction & Winning	02-05/04/24	850,000	Dodoma
93	Advanced Program Project Management Skills & Best Practices	02-05/04/24	850,000	Dodoma
94	Disaster Recovery and Business Continuity Management (BCM)	02-05/04/24	850,000	Dodoma
95	Step-by-Step Understanding & Implementation of Customer Satisfaction Initiatives	15-19/04/24	850,000	Dodoma
96	Drafting Legal Documents	15-19/04/24	850,000	Dodoma
97	Finance for Non-Finance Professionals	15-19/04/24	850,000	Dodoma
98	Counseling Strategy for Improving Employee	06-10/05/24	850,000	Dodoma
99	Performance, Productivity and Team Work	06-10/05/24	850,000	Dodoma
100	Conservation Conflict Management	06-10/05/24	850,000	Dodoma
101	Project Execution Risk Management	06-10/05/24	850,000	Dodoma
102	Approach to Effective Strategic Planning and Implementation	13-17/05/24	850,000	Dodoma
103	Developing and Managing Customer Base	13-17/05/24	850,000	Dodoma
104	Workshop Drafting Enforceable Contracts Conditions	04-08/03/24	850,000	Dodoma
105	Effective Supervision skills in Modern Workplace Environment	04-08/03/24	850,000	Dodoma
106	New IT Enabled Security Technologies	04-08/03/24	850,000	Dodoma

107	Corporate Financial Planning	25-28/03/24	850,000	Arusha
108	Public Relations Management for Corporations	25-28/03/24	850,000	Arusha
109	Training Management and Training Needs Analysis	25-28/03/24	850,000	Arusha
110	Mastering Project Management	02-05/04/24	850,000	Arusha
111	Analyzing Financial Statements	02-05/04/24	850,000	Arusha
112	Methodology for Evaluating the Real Worth of Organizations	02-05/04/24	850,000	Arusha
113	21st Century Marketing	06-10/05/24	850,000	Arusha
114	Contract Management	06-10/05/24	850,000	Arusha
115	Executive Secretaries and Director's Personal Assistants	08-12/07/24	850,000	Arusha
116	Employee Welfare, Wellness and Motivation	08-12/07/24	850,000	Arusha
117	Cost Cutting and Cost Effectiveness	08-12/07/24	850,000	Arusha
118	Business Management and Marketing Development	08-12/07/24	850,000	Arusha
119	Procurement Management & PPRA rules and procedures	22-26/07/24	850,000	Arusha
120	IT Infrastructure Management	22-26/07/24	850,000	Arusha
121	Executive Secretaries and Director's Personal Assistants	22-26/07/24	850,000	Arusha
122	Financial Management for donor funded projects	19-23/02/24	850,000	Arusha
123	Workplace Safety and Health to Human resources Managers	19-23/02/24	850,000	Arusha
124	Balanced Scorecard	19-23/02/24	850,000	Arusha
125	CIMA Balanced Scorecard	18-21/06/24	850,000	Arusha
126	Resource & Funding Raising	18-21/06/24	850,000	Arusha
127	Environmental Governance & Rural Development	18-21/06/24	850,000	Arusha
128	Resource & Funding Raising	3-7/06/24	850,000	Arusha
129	Portfolio Management, Trade Finance And Corporate Treasury	3-7/06/24	850,000	Arusha
130	21C HR Managers talking the Business Language	3-7/06/24	850,000	Arusha
131	Critical Thinking, Consultative, Entrepreneurial & Commercial thinking for 21C HR Managers	27-31/05/24	850,000	Arusha
132	21C Employees Understanding How to Prepare to Live Without Direct Employment & Ultimately Attain Self Actualization	27-31/05/24	850,000	Arusha

133	Advance Payroll Management & Remuneration and Benefits Management Workshop	19-23/02/24	850,000	Dar es salaam
134	Corporate Financial and Strategy	19-23/02/24	850,000	Dar es salaam
135	Investment Strategies And Portfolio Management	3-7/06/24	850,000	Dar es salaam
136	Private Equity and Venture Capital	3-7/06/24	850,000	Dar es salaam
137	Structured Trade Finance	01-05/07/24	850,000	Dar es salaam
138	Fixed Assets Management and Project Accounting Workshop	01-05/07/24	850,000	Dar es salaam
139	15 & 7 Habits of Highly Effective and Happy People	01-05/07/24	850,000	Dar es salaam
140	Combating Corporate Fraud (Fraud Control) Fraud Prevention, Detection, Deterrence, Auditing & Investigation	12-16/08/24	850,000	Dar es salaam
141	Portfolio Management, Trade Finance And Corporate Treasury	12-16/08/24	850,000	Dar es salaam
142	21C HR Managers talking the Business Language	12-16/08/24	850,000	Dar es salaam
143	Critical Thinking, Consultative, Entrepreneurial & Commercial thinking for 21C HR Managers	15-18/10/24	850,000	Dar es salaam
144	HR Leadership, Technology, Digital Transformation & Data Driven HR Management	15-18/10/24	850,000	Dar es salaam
145	Driving Business Through People	09-13/09/24	850,000	Dar es salaam
146	The Role of HR in Driving Sustainable Business Practices	09-13/09/24	850,000	Dar es salaam
147	Driving for work - how can HR drive it up the business agenda?	26-30/08/24	850,000	Dar es salaam
148	HR and Technology: Driving Business Value	26-30/08/24	850,000	Dar es salaam
149	Driving Successful HR Leadership: Talent Management's Role in Core Business Strategy	13-17/05/24	850,000	Dar es salaam
150	How to Implement a New Strategy Without Disrupting Your Organization	13-17/05/24	850,000	Dar es salaam
151	Anti-Money Laundering (AML) and Combating Terrorist Financing Course	13-17/05/24	850,000	Dar es salaam
152	Supply Chain Analyst and Managing Quality in the Purchasing Process	06-10/05/24	850,000	Dar es salaam
153	Supply Chain Analyst and Managing Quality in the Purchasing Process	06-10/05/24	850,000	Dar es salaam
154	Facilities management for administrators and officers managing organizational facilities	06-10/05/24	850,000	Dar es salaam
155	Creating high performance work teams for functional managers and head of sections and units	02-05/04/24	850,000	Dar es salaam
156	Effective management of self, peers and subordinates	02-05/04/24	850,000	Dar es salaam
157	Effective management of meetings for management personnel	02-05/04/24	850,000	Dar es salaam

158	EFQM, Total Quality Management, and Balanced Scorecards as strategic and process tools	10-14/06/24	850,000	Tanga
159	Theory of change and its usefulness in service delivery	10-14/06/24	850,000	Tanga
160	Complaints management and customer service skills	10-14/06/24	850,000	Tanga
161	Etiquettes and impression management for middle and senior leaders	18-21/06/24	850,000	Tanga
162	Public relations for effective branding of organizations	18-21/06/24	850,000	Tanga
163	Executive & Personal Assistants of the 21st century	18-21/06/24	850,000	Tanga
164	e-Government for improved Service Delivery and Good Governance	01-05/07/24	850,000	Tanga
165	Effective procurement and supplies performance	01-05/07/24	850,000	Tanga
166	Sales and marketing basics for non-sales and marketing professionals	01-05/07/24	850,000	Tanga
167	Training on Withholding taxes, SDL, Tax returns and Books accounts for Auditing Purposes for SMEs, taxpayers and Public sectors, NGOs	19-23/08/24	850,000	Tanga
168	Procurement and supplies management and oversight skills by non- procurement senior managers	19-23/08/24	850,000	Tanga
169	Monitoring, evaluation & Learning	19-23/08/24	850,000	Tanga
170	Training on IPSAS for Local Government Officials, Professionals who are involved in preparation of Financial Statements, Auditors	23-27/09/24	850,000	Moshi
171	Strategy development, implementation and evaluation for Chief Executives	23-27/09/24	850,000	Moshi
172	Policy making, implementation and evaluations skills	15-18/10/24	850,000	Moshi
173	Financial Management for non-Financial Managers interpreting financial statements	15-18/10/24	850,000	Moshi
174	Internal control system for effective management of financial resources	21-25/10/24	850,000	Moshi
175	Effective management control system for improved organizational performance	21-25/10/24	850,000	Moshi
176	Strategic decision making for Chief Executives	18-22/11/24	850,000	Moshi
177	Strategy development, implementation and evaluation for Chief Executives	18-22/11/24	850,000	Moshi
178	Research skills for practical societal and organizational challenges	15-19/07/24	850,000	Moshi
179	Effective implementation of organizational change objectives	15-19/07/24	850,000	Moshi
180	Objectives and target setting for effective performance management	3-7/06/24	850,000	Moshi
181	Entrepreneurship and innovation for improved service delivery	3-7/06/24	850,000	Moshi



182	Leadership and management for Good Governance and Integrity	3-7/06/24	850,000	Mara
183	Management of Private - Public Partnerships (PPP) for results	3-7/06/24	850,000	Mara
184	Negotiation skills to create valued results to your organization	3-7/06/24	850,000	Mara
185	Investment disputes settlement	15-19/07/24	850,000	Mara
186	HR Leadership Critical Success Factor for Business Excellence	15-19/07/24	850,000	Mara
187	Role of HR in the Growth of Firms and Businesses	15-19/07/24	850,000	Mara
188	HR Function; The Foundation for Organizational Growth	21-25/10/24	850,000	Mara
189	Spatial Thinking and Geographic Information System	21-25/10/24	850,000	Mara
190	Scholarships Awareness for Postgraduate Studies	11-15/11/24	850,000	Mara
191	Professional Ethics and Good Governance	11-15/11/24	850,000	Mara
192	Mortgage Financing in Tanzania	11-15/11/24	850,000	Mara
193	Aligning HR & Business Strategies	18-22/11/24	850,000	Shinyanga
194	The next evolution of strategic HR: Measuring program value through business results	18-22/11/24	850,000	Shinyanga
195	Transforming HR Functions Through Better Business Partnering	01-05/12/24	850,000	Shinyanga
196	Human Resources Strategy: The Era of Our Ways	01-05/12/24	850,000	Shinyanga
197	Entrepreneurship Thinking and Practices for Medical Doctors	01-05/12/24	850,000	Shinyanga
198	Corporate Management, Governance for Health Professionals and Health Managers	12-16/08/24	850,000	Shinyanga
199	HR strategy examples - What makes a successful HR strategy?	12-16/08/24	850,000	Shinyanga
200	How internal communications can drive employee experience	12-16/08/24	850,000	Shinyanga
201	How do human resources organizations measure their efficiency, effectiveness and impact?	22-26/07/24	850,000	Shinyanga
202	HR Metrics and Analytics Outcomes: Strategy vs. Functional Contributions	22-26/07/24	850,000	Shinyanga
203	Managing HR Roles	22-26/07/24	850,000	Shinyanga
204	Organizational Renewal - A Turn Around Strategy	18-21/06/24	850,000	Shinyanga
205	Competency based Human Resource Management	18-21/06/24	850,000	Shinyanga
206	Tax Laws for Best Business Management & Excellent Human Resources Management in Tanzanian Context	18-21/06/24	850,000	Shinyanga

207	Customer Care and Service Delivery Efficiency for Personal Secretaries and Support Staff	27-31/05/24	850,000	Mbeya
208	Measuring Return on Investment in Training and Development Workshop	27-31/05/24	850,000	Mbeya
209	Transformational Leadership & Change Management	27-31/05/24	850,000	Mbeya
210	Aligning HR Strategies & Business Strategies for Corporate Excellence in the 21st Century	3-7/06/24	850,000	Mbeya
211	Fraud and Advanced Payroll Management	3-7/06/24	850,000	Mbeya
212	IT Infrastructure, Digital and Ethical Hacking Skills	3-7/06/24	850,000	Mbeya
213	Leadership, Culture and Change Management	23-27/09/24	850,000	Mbeya
214	Talents Management, Succession Planning and Performance Management	23-27/09/24	850,000	Mbeya
215	How National Policies and Legal Frameworks Affects Employment and Labor Relations (ELRA), Public Service Acts (PSA) & Workers Compensation Act (WCF), Its Associated Challenges and How They Influence HR Policies in Tanzania	20-24/05/24	850,000	Mbeya
216	Anti-Money Laundering and Risk Management	20-24/05/24	850,000	Mbeya
217	Business Excellence, Products Development & Technology Leveraging	26-30/08/24	850,000	Mbeya
218	Cyber Crime, Ethical Hacking, Anti-Money Laundering and Risk Management	26-30/08/24	850,000	Mbeya
219	Change Management and the Role of Management in Spearheading Changes in Organization	26-30/08/24	850,000	Mbeya
220	Aligning HR Strategies with Business Strategies: A Roadmap to Excellence and High Performance in A Modern Organization Workshop	07-11/10/24	850,000	Mbeya
221	Enterprise Risk Management	07-11/10/24	850,000	Bagamoyo
222	Strategies for Vetting of Government Employees	28-31/10/24	850,000	Bagamoyo
223	Integrated Human Resource Solutions	28-31/10/24	850,000	Bagamoyo
224	Advanced Human Resources Management	25-29/11/24	850,000	Bagamoyo
225	Psychometric testing	25-29/11/24	850,000	Bagamoyo
226	Performance Management, Evaluation and Reporting	10-14/06/24	850,000	Bagamoyo
227	Human capital and Talent Management	10-14/06/24	850,000	Bagamoyo
228	Arbitration and Mediation for alternative dispute Resolution	10-14/06/24	850,000	Bagamoyo
229	HR Dashboard and Analytics	10-14/06/24	850,000	Bagamoyo

230	Effective Recruitment, Talent Management and Success Planning in the Public Service	20-24/05/24	850,000	Bagamoyo
231	Managing the Training Function	20-24/05/24	850,000	Bagamoyo
232	Managing HIV -AIDS in the work place	10-14/06/24	850,000	Bagamoyo
233	Developing Effective Strategies for e-Learning	10-14/06/24	850,000	Bagamoyo
234	Human Resources Policy Formulation, Analysis and Implementation	10-14/06/24	850,000	Bagamoyo
235	Effective Management and Leadership of Trade Unions	08-12/07/24	850,000	Bagamoyo
236	Integrated Corporate Strategy	08-12/07/24	850,000	Tanga
237	Management of Pension and Social Security	19-23/08/24	850,000	Tanga
238	Leadership Development Program for Women	19-23/08/24	850,000	Tanga
239	Effective Management for Public Private Partnerships	07-11/10/24	850,000	Tanga
240	Management for Anti-Corruption Strategies	07-11/10/24	850,000	Tanga
241	NGO Leadership and Management Program	15-18/10/24	850,000	Tanga
242	Result Based Management	15-18/10/24	850,000	Tanga
243	Policy Development and Strategic Management	28-31/10/24	850,000	Tanga
244	Effective Strategies for Writing Funding Proposal	28-31/10/24	850,000	Tanga
245	Policy Scoping, Formulation and Implementation	11-15/11/24	850,000	Tanga
246	Public sector financial planning, Budgetary Control	11-15/11/24	850,000	Tanga
247	International Financial Reporting Standard (IFRS)	11-15/11/24	850,000	Tanga
248	International Public Sector Accounting Standards (IPSAS) and Financial Statement Fraud and Governance	01-05/12/24	850,000	Tanga
249	Budgeting and Finance Management for Public Entities	01-05/12/24	850,000	Tanga
250	Budgetary and Budget Control	01-05/12/24	850,000	Tanga
251	Leasing and Mortgage Financing	24-28/06/24	850,000	Tanga
252	Effective Procurement	24-28/06/24	850,000	Tanga
253	Estate Management and Property Valuation	24-28/06/24	850,000	Tanga
254	Credit Management, Monitoring and Control	27-31/05/24	850,000	Tanga
255	Public Sector Financial Planning and Modelling	27-31/05/24	850,000	Tanga

256	Supervision of Bank & Financial Institutions	24-28/06/24	850,000	Tanga
257	IT Security, infrastructure and Data recovery	24-28/06/24	850,000	Tanga
258	Office Applications on Core Essentials - MS Excel, MS Outlook/Entourage & MS PowerPoint for Excellence and Proficiency of the Modern Corporate World	24-28/06/24	850,000	Tanga
259	MS Projects for Engineers and Project Managers	25-29/11/24	850,000	Tanga
260	MS Excel For Sales and Marketing	25-29/11/24	850,000	Tanga
261	MS Excel for HR	25-29/11/24	850,000	Tanga
262	Advanced MS Excel Training Course	01-05/12/24	850,000	Moshi
263	Excel Dashboard Training for Management Reporting	01-05/12/24	850,000	Moshi
264	Total Quality Management using the 5S-KAIZEN approach	01-05/12/24	850,000	Moshi
265	Financial Modelling Using Excel	16-20/12/24	850,000	Moshi
266	Internal Audit, Fraud and Risk Management Excellence	16-20/12/24	850,000	Moshi
267	Corporate Financial Modelling	16-20/12/24	850,000	Moshi
268	Negotiation skills for collective bargaining	02-05/04/24	850,000	Moshi
269	Collective bargaining at workplace	02-05/04/24	850,000	Moshi
270	Corporate Governance	02-05/04/24	850,000	Moshi
271	Sexual Harrasment at work place	3-7/06/24	850,000	Moshi
272	HIV & AIDS peer educators & Facilitators	3-7/06/24	850,000	Moshi
273	Culture and Diversity management at the workplace	3-7/06/24	850,000	Moshi
274	Essential HR legal compliance in Tanzania: understanding and adhering to employment regulations	27-31/05/24	850,000	Arusha
275	Diversity, equity, and inclusion: creating a welcoming and respectful workplace	27-31/05/24	850,000	Arusha
276	Building a high-performance team: enhancing collaboration and productivity	27-31/05/24	850,000	Arusha
277	Enriching work-life balance: a guide to health, safety, and wellbeing of employees	3-7/06/24	850,000	Arusha
278	Effective Communication & Reporting	3-7/06/24	850,000	Arusha
279	Database Administration	3-7/06/24	850,000	Arusha
280	Finance for non-Finance Manager	19-23/08/24	850,000	Arusha



281	Information Technology Infrastructure Library	19-23/08/24	850,000	Arusha
282	Microsoft Access database	19-23/08/24	850,000	Mbeya
283	Microsoft office expert level word, excel, PowerPoint, outinternet	09-13/09/24	850,000	Mbeya
284	science of habit formation, behavior change and continuous improvement	09-13/09/24	850,000	Mbeya
285	System Administration Server 2019 & 2021	09-13/09/24	850,000	Mbeya
286	Ethics & Conflicts of interest training for organizational effectiveness	15-18/10/24	850,000	Mbeya
287	LIFE IN EMPLOYMENT PREPARATION, PERSONAL EFFECTIVENESS, MOTIVATION & PRODUCTIVITY	15-18/10/24	850,000	Shinyanga
288	Microsoft office intermediate level word, excel, PowerPoint, outinternet	15-18/10/24	850,000	Shinyanga
289	PERFORMANCE REVIEW MEETING AND STRATEGIC LEADERSHIP WORKSHOP 2023	11-15/11/24	850,000	Shinyanga
290	PowerPoint and Report Writing	11-15/11/24	850,000	Shinyanga
291	Work Ethics & Professionalism	11-15/11/24	850,000	Shinyanga
292	Digital Dexterity in HR Practice	01-05/12/24	850,000	Dar es salaam
293	Digital Organization (HR Technology)	01-05/12/24	850,000	Dar es salaam
294	EFFECTIVE COMMUNICATION & GROUP DYNAMICS FOR DVV COMMUNICATIONS TRAIN OF TRAINERS	01-05/12/24	850,000	Dar es salaam
295	effective management and leadership of trade unions	15-19/07/24	850,000	Dar es salaam
296	Executive P.Assistant.admnistrative	15-19/07/24	850,000	Dar es salaam
297	MeetingManagement&RiportWritting	15-19/07/24	850,000	Dar es salaam
298	Risk Management For Business Managers	19-23/02/24	850,000	Dar es salaam
299	Strategic-Leadership-Chance-Management-Tz	19-23/02/24	850,000	Dodoma
300	The oversight role of the Board of Directors in Financial and Banking Sector for strategic planning and implementation	06-10/05/24	850,000	Dodoma
301	The board training and leadership retreat	06-10/05/24	850,000	Dodoma
302	STRESS TESTING	06-10/05/24	850,000	Dodoma

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**Also, you can propose another date to attend any of the training Programs indicated above.**

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